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A method and system for creating, viewing and editing an electronic document (e.g., a Web page) using a Web-based tool (a Web browser). A user copies a section of the electronic document into a window, and the copied information is submitted to the browser. The browser returns the information in a window now having a reference scheme (e.g., a ruler) that can be used to specify a position or character string within the document. The user identifies a location within the document and enters remarks associated with that location. The user input is submitted to the browser, which returns an edited version of the document. At each location identified by the user, the edited document includes an index providing a reference to the user's remarks. The user's remarks are provided as footnotes to the edited document.